

**Minutes of**  
**S.C. Board of Health and Environmental Control**  
**Meeting**

**June 9, 2011**

The S.C. Board of Health and Environmental Control met on Thursday, June 9, 2011, at 10:00 a.m. in the S.C. Department of Health and Environmental Control Board Room, 2600 Bull Street, Columbia, S.C. (Attachment 0-1)

The following members were in attendance:

Allen Amsler, Chairman  
Member-at-large

Mark S. Lutz, Vice-Chairman  
1st District

R. Kenyon Wells  
2nd District

L. Clarence Batts  
4th District

Ann B. Kirol, DDS  
5th District

John O. Hutto, Sr., MD  
6th District

Also in attendance were C. Earl Hunter, Commissioner, Carlisle Roberts, Jr., General Counsel, Lisa Longshore, Clerk, department staff and guests. (Attachment 0-2)

Mr. Amsler stated notice of this meeting has been provided to all persons, organizations and news media, which have requested notification, as required by Section 30-4-80(e) of the South Carolina Code of Laws.

**Item 1: Consideration of Board Minutes – May 12, 2011, minutes - For Approval**  
(Attachment 1-1)

*Mr. Batts moved, seconded by Dr. Kirol, to approve the minutes as submitted for the May 12 Board meeting. Approved.*

**Item 2: Monthly Award for Excellence for June 2011** (Attachment 2-1)

Commissioner Hunter recognized the following recipients:

**Commissioner's Office** – Juanita Shealy, Division of Procurement Services in Business Management, has been selected as the recipient for the Monthly Award for Excellence for the Commissioner's Office. Juanita has always shown initiative and enthusiasm for her work. Even though she is only working 80% she gives her all. In addition to checking the buyers' work, she is being assigned shopping carts as well. She always meets these challenges with a smile and a soft disposition. She truly deserves "Employee of the Month". When asked to come up with ways to lighten our work loads, she volunteered to work five (5) days for as long as needed. Although this may not seem like a big sacrifice to many, I am sure Juanita enjoyed her long weekends. She is always ready to lend a helping hand and is truly an asset to the Division of Procurement Services and the Bureau of Business Management;

**Environmental Quality Control** – Channell Webster from the Bureau of Air Quality, Division of Air Assessment, Innovations, and Regulation – Air Quality Innovations Section, has been selected as the recipient of the Monthly Award for Excellence for Environmental Quality Control. Channell has been absolutely outstanding in her planning and implementation of several projects, all of which depend upon collaboration with both internal and external partners. She is a highly motivated person who gets very involved with the projects she is assigned or volunteers to provide assistance. Starting in the latter part of 2010, she worked closely with many partners in Charleston, Berkeley, Dorchester, Anderson, Oconee, Pickens, Greenville, Spartanburg, Richland and Lexington counties to help develop lawn mower exchange events. Channell performed a very key role in working with each event's planning committee and coordinating with the vendors, helping identify funding resources, developing Memorandums of Understanding, coordinating volunteers to staff the events, and other logistical issues. Over 250 gas-powered lawn mowers were traded in to be recycled for metal and other parts. Channell directly participated on 3 Saturdays in April, providing on-site support of these events. The elimination of gas powered lawn mowers in exchange for electric mowers is very helpful to the BAQ objectives. Channell exhibited great professionalism and customer service skills towards our partners. Channell also recently completed a calendar project working with Lexington County local government staff to reach out to elementary age school children and their teachers regarding air quality. This project was immensely popular (received almost 300 entries) in Lexington County. While the calendar contest itself was not a new concept, it served as an opportunity to involve the teachers in follow up activities. Participating teachers, reached via this contest initiative, were invited to a workshop on air quality where lesson plans (correlated to the appropriate state standards) were shared as well as an activity. An example of her volunteering is regarding the Bureau's "Green Team" efforts. Channell asked to participate on this committee when it first formed, and currently serves as the co-chair. Channell is an excellent employee who is motivated and wants to get involved with helping to meet public health and environmental goals and objectives for the Bureau and Agency. Her professionalism, customer service skills and great attitude are exactly the attributes this Agency requires to be successful in developing partnerships and collaborative opportunities with both internal and external partners. She carries out her work in a thoughtful, productive and self-managed manner. Based on the feedback received from persons she works with, Channell is perceived as well organized, a very good ambassador for the Agency, and is viewed as a very good leader;

**Health Services** – Jeremy VanderKnyff from the Office of Performance Management has been selected as the recipient of the Monthly Award for Excellence for Health Services Central Office. The Office of Performance Management has been working with the CQI Committee of the Office of Nursing over the past year to assure a coordinated effort in meeting their performance measures. Efforts have included refining their tools for assessing the quality of nursing practice within the regions. Jeremy has assisted the CQI Committee during this process. He has been working with Nursing - suffering through many meetings trying to understand their processes and needs. His major charge has been to develop a way to electronically score their individual Nursing Process Audit tools and a means to compile those results into a database. He has spent many hours researching and developing solutions to their problems. He developed a compilation tool in ACCESS database. However, many of our regional nurse management staff does not even have ACCESS on their computers. ACCESS is not a part of Open Office and requires purchasing licenses for those who utilize the program. This was not an option for some of the more financially-strapped regions. Jeremy went the extra mile and found a solution to our problem. He has continued to tweak our original tool, and is adding all the prompts and short cuts we have requested – making the tool region-specific. We appreciate his dedication and service to the tasks set forth by our Committee. He is very worthy of this recognition for his excellent customer service;

**Region 1 Public Health Office** – Melissa Trotter, RN, has been selected as the recipient of the Monthly Award for Excellence for Region I. Melissa Trotter consistently steps up to the plate and volunteers to take on additional responsibilities that promote the values and mission of the Home Health program and the agency. She often accepts

assignments that are not socially agreeable, or need to be done after the normal work hours, even when she is not on-call. I received the following note of appreciation regarding Melissa from one of her co-workers. This occurred when a home visit needed to be done in the evening hours to admit a patient to our services and deliver intravenous therapy for a homebound patient in an adjoining county. An admission visit normally takes around two hours in the home and requires more time and skill when the nurse is teaching the patient or family to manage an intravenous line in the home. Following are some comments received from one of Melissa's co-workers: "I would like to take a minute and let you know how much I appreciate Melissa stepping up and volunteering to complete an afterhours IV admission in Walhalla. After getting this referral, Melissa changed her plans for the day to be able to make a direct supervisory visit with another nurse in Oconee County and from there, go and complete this admission. This was not something she had to do or was even asked to do, and I want you to know how much I appreciate her." This is not an uncommon practice for Melissa. In addition to the above, she is also a great resource for both our staff and our patients. Being a Certified Wound Care Nurse, she provides education to our staff, makes home visits, and provides consultation to assist with implementing the best plan of care for patients who have wounds or ostomies. Melissa serves on the Home Health Wound Care Committee in Central Office and helps determine policies and procedures to ensure we are following the Best Practice guidelines. Melissa projects the model of a state employee and a registered nurse as she goes about her daily activities. She is the patient advocate and is well liked and respected by her peers, her supervisors, and the medical community;

**Region 2 Public Health Office** – Tia Arnold, Stephanie Bobak, Bob Boudreau, Berta Casanova, Tim Cleveland, Donna Cook, Olivia Gomez, Jane Hammett, Candace Knight, Beth McArthur, Joe McCarley, Marcia McElrath, Sandra McHam, Greg Nelson, Kathy Nelson, Johnnie Norman, Virginia Painter, Matt Petrofes, Caroline Shields, Martha Sontag, Barbara Thomas, William Thomas, Debby Wallace, and Maxine Williams: Region 2 successfully implemented a region Central Appointment Center and scheduling system effective January 18, 2011. The purpose of this centralized appointment system was to improve customer service, maintain an efficient and consistent clinic appointment system, and assure maximum utilization of resources. Led by Barbara, this group was responsible for the development of a new centralized appointing/scheduling process and for development of a staffing, equipment, and facility plan. Clinic schedules and appointment processes were evaluated across the region which includes five main county health departments and ten outlying clinic sites. After working with Jane, Maxine and Stephanie as program managers, site managers and supervisors were also helpful in developing a more effective CARES Master Schedule to assure consistent scheduling process regardless of location. Also, appointment "templates" for each type of appointment were created to assist Central Appointing staff regarding how to accurately screen client calls and to schedule appropriate appointments. At the same time, plans were made for transitioning to increase open access appointments to 75% with 25% traditional appointments available to further improve access to appointments and customer service. Since the existing phone system technology within Region 2 would not accommodate the projected volume of calls, Bob led the team in evaluating and researching equipment options. After months of Bob's efforts and with the support of Guang Zhao and his staff in DHEC Central Office, Bob and Kathy were able to procure a system unique for Region 2 Central Appointing. Also, Bob worked with five different counties to procure specific "county" lines to assure that Region 2 clients could make a local call when dialing our Central Appointment Center. After space at the Spartanburg County Health Department was designated for this purpose, Barbara, Virginia, Kathy, Johnnie, Marcia, and Caroline worked to "retrofit" and plan a beautiful new office with ten work stations. Bill, Joe, and Greg worked to prepare the area including a fresh coat of paint and clean carpet. After installation of the workstations, Tim and Bob installed the necessary IT equipment. The Center is staffed utilizing eight existing administrative support staff from Cherokee, Spartanburg and Greenville Counties and supervised by Virginia Painter. The eight "agents" include Berta, Candace, Caroline, Johnnie, Marcia, Martha, Olivia, and Sandra are to be commended for their tenacity, patience, and enthusiasm as they respond to hundreds of calls per day. The group also developed a roll-out implementation plan which involved staggered effective go-live dates for each county starting on January 18, 2011 with the final site scheduled to go-live on February 15, 2011. Beth led the group's efforts to assure that appropriate client education and marketing materials were developed and available. Matt, Barbara, and Virginia met with all staff in the Region to discuss implementation of the new Central Appointment Center and answer questions. During the first full month since implementation, the Central

Appointment Center successfully processed over 15,000 calls in March and over 600 on-line appointments. This special project demonstrates our commitment, hard work, and efforts to improve customer service, clinic management, and efficiency while at the same time, exemplifies terrific team work to reach a common goal;

**Region 3 Public Health Office** – York County Family Planning/HIV/STD Department and DIS:

York County Family Planning/HIV/STD Department and DIS have been selected as the recipient of the Monthly Award for Excellence for Region 3. This department has gone through multiple changes in the last several years, and has maintained their desire to assist the community. The program has integrated the services of FP/HIV/STD. They have realigned the clinics to best serve their clients. Their appointments are always filled and they even have several appointments for clients that need to be seen ASAP. The administrative staff works very hard to get the clients checked in and out as quickly as possible, but they make sure the clients are aware of all possible benefits to which they may be entitled. The staff goes to the small satellite office, approximately 17 miles away, three times per month to see clients there. This is a busy area, and the staff works very hard on a daily basis. They also have follow-up to do regarding abnormal labs. The two nurses who work in this area have gone to the Preventative Health Course to gain additional knowledge and clinical skills to best serve the clients. We also have two APRN's that come several times a week to see clients. We have a CNA that is shared with another program and she is instrumental in maintaining the flow of the department. She has a wonderful way to "calm" all the clients and decrease their fears. This small clinical staff and administrative staff have maintained a caseload of 350 – 400 patients a month. The DIS employee works very well with the staff to coordinate client care and assisting the clients in obtaining case management when needed. He does community talks and events at every available opportunity to get the correct information to the community. We have received comments on how "Great" the care was, and how nice everyone was;

**Region 4 Public Health Office** – Mary Eaddy from Darlington County has been selected as the recipient of the Monthly Award for Excellence for Region 4. Recently, Mary acted on what turned out to be a very important letter. Although the letter was not marked as important, was not addressed to anyone specific and, in fact, resembled a solicitation form letter, Mary further analyzed the document. She paid attention to detail, realized the entire content of the letter was important CLIA information and forwarded the letter to the appropriate management staff. Because of her single action of going the extra mile, personnel at the state level were informed of crucial information regarding a particular lab instrument's CLIA status. In turn, corrective action was taken and alternate procedures put in place for our Home Health nurses. In addition to this special occurrence which "is the embodiment of quality in our DHEC staff" as commented from the state level regarding Mary's proactive methods, Mary always has a positive attitude. She is a team player and delivers good customer service. Mary can be depended on to accomplish assignments and is willing to do whatever task is needed to get the job done and done well. Mary's attention to detail in capturing the important Home Health – CLIA information and her daily commitment to the Agency makes her well-deserving of this award and recognition;

**Region 5 Public Health Office** – Pam Carn, Lab Tech in Orangeburg, and Linda Strader, Lab Tech in Aiken, have been selected as the recipients of the Monthly Award for Excellence for Region 5. Region 5 is very fortunate to have Pam Carn and Linda Strader as its CLIA lab tech team. Not only have they always collaborated well together and with other staff to assure the quality of our laboratory services but recently they have also enthusiastically embraced their new major role in Fast Track STD clinics. Excellent customer service, both internally and externally, is their top priority. Recently, they devoted much extra time to evaluating and solving a critical quality assurance issue involving the PT/INR testing instrument utilized by our Home Health nursing staff. (This is a finger stick test done at the bedside that measures blood clotting ability in patients who are taking certain anti-coagulant medicines. Accuracy is imperative.) They worked closely over several weeks with the instrument's manufacturer, DHEC's Home Health program managers, and Roberta Bartholdi, the quality assurance coordinator for the DHEC lab services. Several scientific hypotheses were generated and then tested to resolve the identified problem. Pam's and Linda's hard work and dedication to quality services resulted in recommendations that will be utilized statewide;

**Region 6 Public Health Office** – Vicki Blair and Sadhana Tolani have been selected as the recipients of the Monthly Award for Excellence for Region 6. Vicki Blair and Sadhana Tolani volunteered for Horry County EOC

duty during its spring hurricane recovery full-scale exercise in cooperation with the National Guard. While on duty for the two days, they responded to several exercise injects that tested their knowledge and pushed them to gain new insights into the role of EOC liaison during hurricane recovery. They learned not only how to use EOC ESFs (emergency support functions) to coordinate patient care for a special needs patient, but also how to activate the agency's newly trained and deployed community assessment public health emergency (CASPER) team. This was the first time the team was alerted, notified and readied for deployment, in simulation mode. This action really readied the state CASPER team for duty during what has been projected to be another active season;

**Region 7 Public Health Office** – Helen Wiley, Lab Tech/Medical Assistant at the Goose Creek Clinic has been selected as the recipient of the Monthly Award for Excellence for Region 7. Helen Wiley is an important member of the Goose Creek Clinic staff. She performs many tasks not directly associated with her job description. Helen helps with inputting shots, helping at the front window, assisting with preliminary WIC input, and general ordering of clinic supplies. She has been working in the lab for 20 years with WIC and family planning clients. Helen enjoys working with children and easing their fears of the lab. Helen also has a passion for community service work. She is the president of the Green Grove Community, which is a senior citizens neighborhood. Helen transports community members to their voting precincts and serves as an advocate for them. For the last 5 years Helen has been writing grants and negotiating with the City of North Charleston and has been successful in acquiring a community center for the neighborhood. She is currently working on behalf of the community to relieve some of the negative effects of the railroad located there. Helen recently went to Columbia to present a proposal regarding this matter to Senators and Congressmen in a televised event;

**Region 8 Public Health Office** – Cassandra Shark, Breastfeeding Coordinator/Nutrition Education Specialist, has been selected as the recipient of the Monthly Award for Excellence for Region 8. She consistently provides excellent internal and external customer service as is illustrated by her assistance to a coworker experiencing difficulty breastfeeding her new baby. Cassandra offered suggestions and gave great advice. This coworker said, “I felt so comfortable talking to Cassandra. She was very knowledgeable and understood my questions and gave me answers to my concerns before I even had to ask the questions. She gave me advance warnings about what might happen, she was a wealth of information and even provided documentation to back up what she was talking about. Cassandra even called me over the holidays to make sure I was doing okay and being successful with breastfeeding.” Cassandra Shark won the 2010 State WIC Breastfeeding Promotion Award, and this is just another example of her commitment to service to all of our clients.

The Board extended its thanks to all recipients.

**Item 3: Administrative Orders, Consent Orders and Sanction Letters issued by Health Regulation** (Attachment 3-1)

Ms. Melinda Bradshaw, Health Regulation Liaison, stated one (1) action had been taken with a penalty of \$8,700.

After discussion, *the Board accepted this item as information.*

**Item 4: Administrative and Consent Orders issued by Environmental Quality Control** (Attachment 4-1)

Mr. Bob King, Deputy Commissioner, Environmental Quality Control, stated twenty-nine (9) actions had been taken with penalties of \$76,673.

After discussion, *the Board accepted this item as information.*

**Item 5: Status Report – Environmental Fees and Time Frames** (Attachment 5-1)

Michael Rowe, Director, Research and Development, EQC, presented this item. The 1993 Environmental Protection Fund Act transferred authority for the collection of certain environmental fees from the annual appropriations process to a permanent funding authority. Regulation 61-30, passed by the General Assembly in 1995, requires the Department staff to make quarterly reports to the Board on fees collected and expended, permitting activities, and permit review time frames. Regulation 61-30 became effective on July 1, 1995. This informational item represents a report for the third quarter of the 2010-2011 fiscal year. It also summarizes activity for the fiscal year to date. In addition, this report contains a staff update on the pilot programs for expedited permitting during the second quarter and fiscal year as a whole. The attached material demonstrates the Office of Environmental Quality Control's efforts to review permit applications in a timely, efficient manner. These reporting mechanisms offer the Deputy Commissioner a sound management tool for gauging production rates and any need for additional resources in particular permitting areas.

After discussion, *the Board accepted this item as information.*

**Item 6: Proposed Amendment of Regulation 61-69, Classified Water, Legislative review is required** (Attachment 6-1)

Ms. Heather Preston, Director, Division of Water Quality, presented this item. Regulation 61-69 was promulgated pursuant to Section 48-1-10 of the 1976 Code. It is a list of classified waters in South Carolina and includes any site-specific standards applicable to those waters. This regulation was last amended on June 23, 2006. This amendment proposes to reclassify Reedy Cove Creek, its headwaters, and Lake Chillywater to Outstanding Resource Waters (ORWs) of the State. The Department proposes that the amendment of R.61-69 will provide for the protection and maintenance of the existing water quality found in the waters of Reedy Cove Creek, its headwaters, and Lake Chillywater by reclassification of these waters to ORW. The issues specifically addressed in the proposed revisions are: Reclassify the waters of Reedy Cove Creek, its headwaters, and Lake Chillywater to ORW in order to protect and maintain these exceptional resource waters of the State consistent with the Federal Clean Water Act and the South Carolina Pollution Control Act.

*Mr. Batts moved, seconded by Mr. Wells, to grant initial approval to publish a Notice of Proposed Regulation in the State Register, to provide opportunity for public comment, to conduct a staff informational forum, to receive and consider comments, and allow staff to proceed with a public hearing before the Board. Approved.*

**Item 7: Final Review Conference – Docket No. 11-RFR12, Permit Number 1008-1003-3IV for beach renourishment and groin construction to renourish and stabilize the shoreline along DeBordieu Beach and to extend the life of renourishment projects, reducing the frequency and need for future renourishment activity.** (Attachment 7-1)

Mr. Roberts introduced the matter to the Board. Mr. Bradley Churdar represented the

Department staff. Mr. Ellison Smith represented DeBordieu Colony Community Association. Mr. Tom Tisdale and Mr. Thomas Lavender represented the Belle W. Baruch Foundation. Ms. Amy Armstrong represented The Coastal Conservation League and the Sierra Club.

After presentations from all parties and questions by the Board, *Mr. Lutz moved, seconded by Mr. Wells, to go into Executive Session for the purpose of obtaining legal advice under the attorney-client privilege pertaining to the Final Review Conference before the Board. Approved.*

While in Executive Session, no actions were taken.

*Mr. Batts moved, seconded by Dr. Kirol, to uphold the staff decision and issue the permit. Approved.*

**Item 9: Handling of Request for Final Review (RFR) requiring action by July 14, 2011 (RFR Docket No. 11-RFR-20 through 11-RFR-21)** (Attachment 9-1)

Mr. Amsler asked if anyone wished to conduct review conferences on any of the pending requests for review.

Mr. Roberts stated that Docket No. 11-RFR-20 had been withdrawn by the requestor, City of Georgetown.

*Mr. Wells moved, seconded by Mr. Batts, to go into Executive Session for the purpose of obtaining legal advice under the attorney-client privilege pertaining to the pending RFR. Approved.*

While in Executive Session no actions were taken.

*Dr. Hutto moved, seconded by Mr. Wells, to deny a review conference on Docket No. 11-RFR-21 and to determine that the RFR was not filed in a timely manner. Approved.*

**Item 9: Agency Affairs**

Commissioner Hunter gave an update on the budget.

**Item 9: Legal Report**

Mr. Roberts asked the Board for Executive Session for the purpose of discussing matters in litigation under the attorney-client privilege.

*Mr. Batts moved, seconded by Mr. Lutz, to go into Executive Session for the purpose of discussing matters in litigation under the attorney-client privilege. Approved.*

*Mr. Batts moved, seconded by Mr. Lutz, to adjourn. Approved.*

All referenced attachments are made a permanent part of these minutes.

Respectfully submitted,

Steven G. Kisner  
Secretary of the Board

Minutes approved this 14th day of July 2011.

ATTEST:

Allen Amsler  
Chairman

Attachments

- 0-1 Agenda
- 0-2 Sign-in Sheet
- 1-1 May 12, 2011 minutes
- 2-1 Monthly Award for Excellence Recipients for June 2011
- 3-1 Administrative Orders, Consent Orders and Sanction Letters issued by Health Regulation
- 4-1 Administrative and Consent Orders issued by Environmental Quality Control
- 5-1 Status Report – Environmental Fees and Time Frames
- 6-1 Proposed Amendment of R.61-69, Classified Waters
- 7-1 Final Review Conference – DeBordieu Beach Renourishment and Groin Project
- 8-1 Handling of Request for Final Review requiring action by July 14, Docket No. 11-RFR-20 and 11-RFR-21